



## Community in Christ Lutheran Church Director of Music



The Director of Music assists the people of Community in Christ Lutheran Church in their worship of God through music by:

- providing accompaniment of congregational song
- recruiting and leading other musicians to share their gifts in worship
- planning and preparing music to be used in worship.

### **Primary Responsibilities**

1. **Worship Leadership**
  - a. Work with pastors and worship committee to plan weekly worship and seasonal midweek worship and choose appropriate congregational songs.
  - b. Provide appropriate music for worship not limited to but including prelude, offertory, hymn of the day and dismissal.
  - c. Provide piano and organ accompaniment for congregational singing as well as for choirs, soloists, and handbells.
  - d. Recruit and coordinate church members for weekly musical leadership needs.
  - e. Seek out guest musicians to enhance the worship experience as needed (i.e. festival Sundays).
  - f. Ensure that a visual presentation (currently PowerPoint) is created for all worship services.
  - g. Coordinate and oversee volunteers to serve in the audio-visual booth to aid in-person and livestream worship experiences.
  
2. **Lead Musical Groups**
  - a. Plan and lead weekly rehearsals for the choir(s), Sunday School, and Preschool Chapel.
  - b. Provide or oversee leadership of other musical groups including but not limited to the handbell choirs.
  - c. Seek to expand all music groups by inviting, recruiting, and training new volunteers for all groups.
  - d. Encourage spiritual growth in all groups through prayer, mutual care, teaching and other means.
  - e. Oversee the implementation of a Christmas program to include children and other musical elements.

3. **Other Leadership Responsibilities**
  - a. Provide music for funerals at the church.
  - b. Provide music for weddings at the church. Set an appropriate fee for playing at weddings.
  - c. Provide oversight for any other group utilizing church instruments or sanctuary sound equipment.
  - d. Serve on the Worship and Music Committee.
  - e. If requested, provide Vacation Bible School music leadership.
  - f. Provide for substitutes when absent for vacation or other occasions with the help of the Worship and Music Committee.
  
4. **Serve as the Administrator of Music Ministries**
  - a. Participate in weekly staff meetings.
  - b. Oversee the purchase and maintenance of all instruments and music.
  - c. Provide oversight for music and arts budget and related dedicated accounts in conjunction with the Worship and Music Committee and Council.
  - d. Prepare seasonal reports to Church Council.
  - e. Communicate to the congregation through regular church newsletter articles and church announcements (worship bulletin, Take Two Email, PowerPoint).
  - f. Ensure that proper copyright laws are followed with regards to printing, distributing, and livestreaming music.
  - g. Maintain the music library.

### **Qualifications**

1. Bachelor's Degree
2. Strong communicator
3. Ability to work with a range of age-groups and personalities
4. Hold an understanding of or openness to learning Lutheran liturgy and theology

### **Compensation**

1. Full-time salaried position
2. Retirement & health benefits
3. Continuing education provided.
4. 3 weeks of paid time off (3 Sundays-no festival Sundays, Holy Week, or Christmas)